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S TO: **HIGHLINE COURT OWNERS**
FROM: **Board of Directors, Highline Court**

Date: **May 2012**

P RE: **HAIL STORM ROOF DAMAGE**

S On Saturday, May 5, 2012 the Highline Court Community experienced a hail storm with hail up to 1 ½" in size. This size hail may have caused damage to your roof.

If you believe there is damage or just want to confirm that there was none, please contact your insurance carrier and ask them to start a claim for an inspection.

For your reference, attached you will find a copy of the Guideline for Roof Shingles (Replacement) from March of 2011.

The Modification Request Form you will need for prior replacement approval can be found on the website: www.highlinecourt.com

**NOTE: Save this information with your important household documents.
This guideline replaces the previously adopted guideline for Shingles.**

HIGHLINE COURT HOMEOWNERS ASSOCIATION

GUIDELINE

ROOF SHINGLES (Replacement)

1. Submission of a Modification Request form is required for **all** roof shingle replacement and must include:
 - a. Name of shingle manufacturer and color
 - b. Name, address and phone number of company installing roof
 - c. Expected date roof will be installed
2. Replacement roof shingles **must be** asphalt based, **must be** of a manufactured design commonly known as "dimensional" and have a **minimum 30-year warranty**.
3. The pre-approved colors are as follows:
 - a. GAF/ELK Timberline: Charcoal (black), Weathered Wood (gray/beige), and Slate (gray)
 - b. Owens Corning: Onyx Black, Driftwood (gray/beige), and Estate Gray
4. The DRC must first approve all other roofing material **before** installation.

March 8, 2011