

Application for Exterior Alterations and Architectural Design Modification

Request must be submitted by 1st of month for consideration that month

Return completed form to: Western States Property Services, Inc., 9145 E. Kenyon Avenue, Suite 100, Denver CO 80237

(Please Print)

Unit No: _____

Submittal Date: _____

Owner's Name: _____

Phone - Home: _____

Phone - Work: _____

Mailing Address: _____

(Attach additional documents to the
this form as necessary.)

Describe the Improvement or Modification: _____

Color : _____ Dimensions : _____

Construction Material: _____ Cost: _____

Contractor : _____ Location: _____

Attach a sketch of all modifications to this Application showing location and dimensions.

ALL REPAIRS AND MAINTENANCE NECESSARY TO THIS MODIFICATION, OR TO THE BUILDING, COMMON AREA, OR LIMITED COMMON AREA AS A RESULT OF THIS MODIFICATION, SHALL BE THE RESPONSIBILITY OF THE OWNER OF THE UNIT. ALL WORK MUST BE COMPLETED WITHIN 90 DAYS FROM THE APPROVAL DATE. THE BOARD OF DIRECTORS MAY GRANT 30 DAY EXTENSIONS IF A WRITTEN REQUEST IS SUBMITTED.

Homeowner's Signature: _____ Date: _____

The Board of Directors will respond within 30 days from the receipt of your application.

NO WORK CAN PROCEED WITHOUT AN APPROVED APPLICATION.

Date Received by Board: _____ Date Reviewed at Meeting: _____

Date Returned to Homeowner: _____ Approved _____ Disapproved _____

Comments by Board: _____

Board Signatures: _____ Date: _____

_____ Date: _____