

**HIGHLINE COURT HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
July 12, 2016**

CALL TO ORDER, ESTABLISH A QUORUM

The meeting was called to order by Mike Luzier, President, at 6:30 in the Fletcher Room, Aurora Municipal Building. Directors Mike Luzier and Jamie Patterson were present; a quorum was established. Also in attendance was Ina Meyer, Property Manager representing Western States Property Services.

HOMEOWNER FORUM – None

MEETING MINUTES

On a motion made by Jamie, seconded by Mike and unanimously carried to approve the March 8, 2016 minutes as presented.

FINANCIAL STATEMENTS

A review of the March, April, May, and June 2016 Financial Statements was made. There were no unanswered questions. A motion was made by Mike, seconded by Jamie and unanimously carried to accept the financial statements as presented. The Delinquency Report was reviewed. A motion was made by Jamie, seconded by Mike and unanimously carried to accept the Delinquency Report as presented.

MANAGEMENT REPORTS – A written report was included in the packet.

OLD BUSINESS – The Board reviewed the landscape irrigation proposal. A motion made by Jamie, seconded by Mike to approve and unanimously carried to accept the proposal. Waste Management has been notified that an automatic renewal of services will not be approved for 2017, as the contract will be bid out to several trash companies.

NEW BUSINESS – The Board reviewed the CPA's bid for filing the 2016 tax return. A motion made by Jamie, seconded by Mike to approve. And unanimously carried to accept the bid. The Annual General Meeting will be delayed by one week and scheduled for November 15th due to election day.

DISCUSSION

DRC – No submissions to review. Last submission was June, 2016.

CORRESPONDENCE AND VIOLATION LOG

Correspondence was reviewed. No action is required. A review of the Violation Log was made. There were no unanswered questions.

ADJOURNMENT

The meeting was adjourned at 7:05 pm. The next Board meeting is scheduled for August 9, 2016.

Submitted by,
Jamie Patterson, Secretary-Treasurer

Approved (Name & Title)

Date