

**HIGHLINE COURT HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
February 9, 2016**

CALL TO ORDER, ESTABLISH A QUORUM

The meeting was called to order by Mike Luzier, President, at 6:30 in the Lowry Room, Aurora Municipal Building. Directors Mike Luzier and Jamie Patterson were present; a quorum was established. Also in attendance was Ina Meyer, Property Manager representing Western States Property Services.

HOMEOWNER FORUM – None

MEETING MINUTES

On a motion made by Jamie, seconded by Mike and unanimously carried to approve the October 13, 2015 minutes as presented.

FINANCIAL STATEMENTS

A review of the October, November, December 2015 and January 2016 Financial Statements was made. There were no unanswered questions. A motion was made by Mike, seconded by Jamie and unanimously carried to accept the financial statements as presented. The Delinquency Report was reviewed. A motion was made by Jamie, seconded by Mike and unanimously carried to accept the Delinquency Report as presented.

MANAGEMENT REPORTS – A written report was included in the packet.

OLD BUSINESS – The Board had approved the renewal of the Certificate of Deposit via email. A motion made by Jamie, seconded by Mike to ratify the decision.

NEW BUSINESS – A motion made by Mike, seconded by Jamie and unanimously carried to renew the 2016 tree care contract with Davey Tree. A motion made by Mike, seconded by Jamie and unanimously carried to renew the 2016 non retainer agreement for legal counsel with Hindman Sanchez. A motion made by Mike, seconded by Jamie and unanimously carried to renew the 2016 landscape contract with Metco selecting the 2 year option. A motion made by Jamie, seconded by Mike and unanimously carried to sign up for automatic payment of the monthly invoice to Waste Management. Western States is waiting for bid returns for the insurance. The property tax increase was reviewed. Each tract will increase to \$13.14. The yearly homeowners newsletter will be created and sent out in March.

DISCUSSION

DRC – No submissions to review. Last submission was October, 2015.

CORRESPONDENCE AND VIOLATION LOG

Correspondence was reviewed. No action is required. A review of the Violation Log was made. There were no unanswered questions.

ADJOURNMENT

The meeting was adjourned at 7:15 pm. The next Board meeting is scheduled for March 8, 2016.

Submitted by,
Jamie Patterson, Secretary-Treasurer

Approved (Name & Title)

Date